

GBCA meeting minutes
April 29, 2025

Attendees: Alexandra Kealey-Morin, Kathryn Shaver, Peter Melvin, Kristina Proulx, Suyin Lee, Alex McAuley, Jason, Stanley, Margaret Sambol, Olivia Fullerton (City staff responsible for rentals in our area)

Tennis update - Peter

Tennis courts will open on May 1.

Smash cage is booked for fun day at 11 a.m.

Toys to donate for Fun Day prizes can be brought to the AGM on May 13.

To adjust the lights at the courts, ticket can be submitted through

FacilityServiceRequests@ottawa.ca.

Fun day update - Kristina

City permit done. Community credit covers the cost of the permit.

Kristina paid the damage deposit.

Grants will be announced tomorrow.

Noise exemption request to be done

Kathryn has a social media plan to roll out various reminders for Fun Day

- Extra sun shades
- Bring water bottles
- Reminder to walk / bike rather than drive
- Donations of toys for prizes
- Requests for volunteers
- Signage on mail boxes
- Thank sponsors
- Donations for Food Bank
- Bring cash for Girl Guide Cookies (\$6)
- Ice cream and lemonade guys

Margaret to send posts to Carleton Heights CA and Fisher Heights CA

Sponsors:

- Karl Marszowski
- Coun. Devine
- City of Ottawa
- M&M Meats on Clyde
- Metro (Kristina to ask again)

Margaret to email school principals to ask to share the event poster with the school community

Margaret to reach out to Merivale HS for volunteers

Margaret to confirm donation amount from Coun. Devine to Kristina.

Mr. Sundae is confirmed.

Lemonade guy is confirmed.

Margaret to email re: Carnival equipment rental from the City of Ottawa
Alex M. to look into pylons

Things to bring:

- Folding chairs for picnic area
- Cheque for Yard Game Guy
- Coolers
- 2 x propane tanks

Kristina is ordering tattoos for Tattoo station

Freezies to be frozen well in advance (only one box this year)

Fire truck is booked.

Alex K-M will do music on the big speaker

Magician, Scott McDonald, is confirmed for two shows at 11:30 a.m. and 12:45 p.m.

Move show inside to make it quieter

Arts can go in the corner

Need to tape down electrical cords in the mirror room

Kristina to complete map

Kristina asked Jeff at M&M re: at-cost burgers

Need to look for halal hot dogs

No Frills has the best price on buns

Check what size gloves are at the lodge

Other business

- Rental complaint is resolved. Group found another location through the City of Ottawa.
- Alex K-M to buy four new tables and a recycling bin for the lodge, plus bin liners.
- Olivia to send terms and conditions that used for other rentals and pricing model.
- Olivia to send track changes version of agreement with the City
- Olivia to change alarm code and give us codes for tennis, schools, rink, rentals, etc.
- Olivia to look into cleaning frequency
- Olivia to look into WiFi as an option
- Olivia has updated health and safety info
- Fire department has been in touch with Brody re: updating the AED battery
- Need to discuss Directors and Operators Insurance at AGM
- Jason and Alex K.M. to work on remit to the City for rental revenue for 2024
 - Expenses such as new tables can be deducted from the remit